



Diocese of Springfield in Illinois

Catholic Pastoral Center • 1615 West Washington • Springfield, Illinois 62702-4757
www.dio.org (217) 698-8500 Fax: (217) 698-0802

Budgeting for the Monthly Tithe

The diocese is transitioning from ACSA (Annual Catholic Services Appeal) to the monthly Parish Community Tithe (PCT) starting July 1, 2021. Instead of budgeting as you normally would for a one-time annual ACSA bill, the parish should budget for the Parish Community Tithe on a monthly basis.

The Diocesan Office for Parish Vitality and Mission Advancement has communicated the details of the Parish Community Tithe to the deans, priests and business managers over the past month. As for budgeting purposes, the main points to consider is that you will no longer be paying a one-time payment as you did with ACSA, but the Tithe will become a monthly expense to be included in your budget. The tithe amount, like ACSA, will be based off the income section of your QuickBooks chart of accounts (excluding all school and cemetery income). The Diocesan Finance Office is in the process of converting each parish's chart of accounts (COA) to match the new standard COA, which will allow the parish to run monthly tithing reports in our reporting software Qvinci.

The Office for Parish Vitality and Mission Advancement will be communicating step by step instructions on how to access your Qvinci account, as well as how to pull the monthly tithe report in the software. However, for budgeting purposes, I have included an example Tithe Report on the next page that indicates the income accounts that will be subject to the tithe at 10%. Please review the listed accounts to gain an understanding of which income accounts you should base your tithe budget amount off. Please note that we are still in the process of making edits to parishes' COA; therefore, your COA may not match exactly to the example report but should be similar enough to budget accurately.

To budget for the PCT, it is recommended to pull a Profit & Loss report for FY19-20 and calculate the total of the accounts listed in the example. Once you have a total from all the income accounts subject to the tithe, multiple that total by 10% (.10) and then divide that number by 12 to calculate what your monthly tithe would be for the budget.



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Sample Parish Tithing Report For Period Ending: 4/30/2021

	Apr 2021	Mar 2021
Ordinary Income/Expense		
Income		
41000 Regular Church Support		
41020 Offertory - Envelopes	47,581	57,976
41030 First Offering	0	100
41040 Children's Offering		
41060 Offertory - Loose Collection	3,990	8,810
41080 Solemnity of Mary	0	0
41100 Ash Wednesday Collection	0	0
41120 Holy Thursday	0	0
41140 Easter Collection	0	0
41160 Assumption	0	0
41180 All Saints	0	0
41200 All Souls	0	0
41220 Thanksgiving Collection	0	0
41240 Immaculate Conception	4,500	0
41260 Christmas Collection	4	5
41280 PCT/ACSA Debt Collection	0	0
41320 Building Fund Collection	1,207	1,908
Total 41000 Regular Church Support	63,677	69,275
42000 Other Sources of Parish Support		
42020 Stole Fees	0	0
42100 Rental Income	0	50
42200 Votive Offerings	1,030	724
42300 Flowers	75	1,731
42400 Bulletin Income	0	0
42700 Other Donations & Contributions	2,155	13,252
42990 Other Tithing Income	0	0
42040 Religious Education Income	0	0
42060 ACSA Refunds	0	0
42070 Capital Project	0	0
42120 Bequests - Parish Support	0	0
42160 Fundraisers	0	0
Total 42000 Other Sources of Support	3,260	15,757
43000 Investment Income		
43020 Interest from Diocese Savings	0	0
43040 Interest from Foundation	0	0
43060 Interest from Bank Accounts	39	43
43100 Sale of Property	0	0
43120 Sale of Stocks/Other Securities	0	0
43130 Investment Income - Other	0	0
43180 Farm Income	0	0
Total 43000 Investment Income	39	43
Total Tithing Income	66,976	85,075
Total Monthly Tithing	6,698	8,508