
Religious Education and Catechist Formation Endowment

Catechetical Leadership Grant

Step 2: Request for Reimbursement

Submit this form with supporting documentation within 45 days of each course completion.

Catechetical Leader _____

Parish _____

Program/Session Dates _____

Itemized Expenses

Tuition	\$
Books	\$
	\$
	\$
	\$
	\$
	\$
Total	\$

Please attach any supporting invoices as well as a course completion certificate.

I certify that the information above is correct and request that I be reimbursed for this formation program.

_____ Date _____

Catechetical Leader's Signature

Office Use

Date Received:	
Expenses Verified:	
Satisfactory Progress:	
Reimbursement Sent:	

Revised: 10/2019